

Request for Quotations
**Mid-Term Evaluation of the IACA's Project, Professorship on Collective Action,
Compliance and (private sector) Anti-Corruption**

Reference No.: IACA-2017-CCA-0001-11

Location: 2361 Laxenburg, Muenchendorfer Str. 2

Closing date for submissions: 17 September 2017 (23:59 CET)

The International Anti-Corruption Academy (IACA) is pleased to invite interested suppliers to submit a quotation for the Mid-Term Evaluation of IACA's project, *Professorship on Collective Action, Compliance and (private sector) Anti-Corruption* (hereinafter, 'the Project'), as detailed in this request.

The Mid-Term Evaluation shall be conducted in accordance with this Request for Quotations and the Evaluation System of the Project (to be separately provided on request). Details are specified in the following sections.

A. BACKGROUND

The International Anti-Corruption Academy (IACA) is an international organization based in Laxenburg, Austria, comprising 71 Parties. It is the first global institution of its kind, and provides education and research in the field of anti-corruption and compliance. The Academy offers standardized and tailor-made trainings, academic degree programmes, opportunities for dialogue and networking, and anti-corruption think-tank and benchmarking activities. It provides a new, holistic approach to anti-corruption education and research, delivers and facilitates anti-corruption training for practitioners from all sectors of society, and provides technical support and assistance to a wide variety of stakeholders. International cooperation, the sharing of knowledge and experiences, and mutual support are fundamental aspects of IACA's mandate. Further information on the organization is available on our website: www.iaca.int.

The Project is funded by Siemens AG, through its Integrity Initiative. The overall goal of the Project is to research, lecture, train, and provide technical assistance in the fields of Collective Action, Compliance, and (private sector) Anti-Corruption, in order to promote fair market conditions. The Project comprises the following objectives and activities:

Objective 1

IACA's Professorship on Collective Action, Compliance, and (private sector) Anti-Corruption (PCAC) will lecture and train in these fields in order to promote fair market conditions.

Activities:

- i. Selection and setting up of the team.
- ii. Development and implementation of a curriculum for an international, interdisciplinary Master programme on Collective Action, Compliance, and (private sector) Anti-Corruption.
- iii. Three five to ten-day international and interdisciplinary seminars.
- iv. Three workshops/conferences on a focal topic within the area of Collective Action, Compliance, and (private sector) Anti-Corruption.

Objective 2

IACA's Professorship on Collective Action, Compliance and (private sector) Anti-Corruption (PCAC) will conduct research and provide technical assistance in the fields of Collective Action, Compliance, and (private sector) Anti-Corruption in order to promote fair market conditions.

Activities:

- i. Two PhDs on subjects of Collective Action, Compliance, or (private sector) Anti-Corruption.
- ii. Research and development of Collective Action, Compliance, and (private sector) Anti-Corruption benchmarks.
- iii. Publishing findings and other scholarly articles on Collective Action, Compliance, and (private sector) Anti-Corruption.

Objective 3

Grants for IACA participants from Least Developed Countries (LDCs)/Emerging Markets (EMs) and research fellowships for high potential young researchers will contribute to fair market conditions in their respective countries.

Activities:

- i. Travel costs (travel, board, accommodation & per diems)
- ii. Tuition fees

Objective 4

Regional Anti-Corruption Summer Academy - Asia/Middle East

Deliverables:

- i. IACA's Regional Anti-Corruption Summer Academy - Asia/Middle East

B. REQUIREMENTS

1. The selected supplier shall produce a Mid-Term Evaluation report for the Project implementation during the period 1 October 2015 to 30 September 2017.
2. The duration of the Mid-Term Evaluation is four weeks and the report shall be submitted by 22 October 2017.
3. The evaluating entity shall perform a review of available material such as, but not limited to, the full proposal, evaluation system, baseline assessment, annual and/or interim progress reports, and shall:
 - a. assess the progress of activities, outcomes and results of the project;
 - b. assess the aggregate contribution of the activities and outcomes in reaching the overall objective of promoting fair market conditions;
 - c. make specific recommendations, if necessary, to enhance the achievement of the objective by project completion; and
 - d. present a well-prepared report on the evaluation results regarding the aforementioned points a to c.

C. REQUEST FOR QUOTATIONS

Interested suppliers are invited to submit their quotations for the above requirements, detailing their prices for the Mid-Term Evaluation of the Project's implementation period: 1 October 2015 to 30 September 2017. The quotation shall include the following information:

- cover letter clearly summarizing the supplier’s background, profile, any risk of a conflict of interest and experience as it pertains to this evaluation,
- proof of previous relevant work experience,
- proposed methodology as it pertains to this evaluation, which should be conducted with internationally recognized principles and criteria for evaluation, with reference to relevance, effectiveness, efficiency, impact and sustainability, and
- three references.

D. SELECTION

In accordance with Regulation 13 of the Financial Framework [of IACA], IACA applies the principles and standards outlined in IACA’s Procurement Rules [*Fairness, Integrity, and Transparency, Effective Competition, Supplier Compliance, Best-Value-for-Money, IACA’s Best Interests*] to its procurements, whilst paying particular attention to the effective prevention of corruption, fraud, and money-laundering during the procurement procedure on both sides of the acquisition. Furthermore, IACA is guided by the principles of the *United Nations Global Compact* and favours suppliers who also comply with these principles, in particular with Principle 10 (*“Businesses should work against corruption in all its forms, including extortion and bribery”*). IACA will select offers which present the optimum combination of factors, such as appropriate quality, life cycle costs, and other parameters such as social, environmental, or strategic objectives, to meet its organizational needs (“Best Offer principle”). Best value does not necessarily mean the lowest initial price, but rather, the overall best return on the investment taking into account the criteria specified by IACA for a purchase, and diverse factors such as a supplier’s qualifications and experience, strategy approach, methodology, Corporate Social Responsibility (CSR) and/or Compliance Management System (CMS) regimes, customer services, scheduling and past performance, facilities, and equipment.

Suppliers are expected to comply with the spirit of IACA’s Guiding Principles, including well-established human rights, anti-corruption, and anti-money-laundering standards. Within this context they are expected to, *inter alia*, declare any conflict of interest and not to engage in any fraudulent, collusive, or coercive practices. Further information on the IACA’s Guiding Principles is available on our website: www.iaca.int

IACA will demonstrate zero tolerance and reject any quotation submitted by suppliers and, where applicable, terminate their contract, in the event that it is established that they have engaged in practices which are in breach of these standards, including those on anti-corruption and anti-money-laundering practices.

This request will not bind IACA to award a contract or to pay any costs incurred in its preparation or submission.

Please note that IACA is not an enterprise but a public international organization which enjoys the corresponding privileges and immunities as conferred by its host state, the Republic of Austria, including but not limited to extensive freedom from Austrian jurisdiction. Contractual clauses or general terms and conditions of the successful bidder can be accepted only to the extent that they are in harmony with these privileges and immunities, which are at statutory level in Austria, as well as with IACA's internal organizational laws and regulations.

E. SUBMISSION

Quotations should be meaningful, complete and comparable in view of the specifications outlined in this request. They should be signed and include a point of contact.

They are to be submitted in the English language, and in the Euro currency to mail@iaca.int or via fax: +43 2236 710 718 311 no later than by the closing date for submissions stated in the head of this request.